

McCord Public Schools
Support Employment Application
An Equal Opportunity Employer

Position(s) You Are Applying For:		Date Available _____
___ Office	___ Teacher Assistant	___ Substitute
___ Cafeteria	___ Custodian	___ Bus Driver

Name _____ Phone # _____

Address _____

SSN _____ Email _____

Have you ever been convicted of a felony? ___ Yes ___ No If yes, when? _____

Work Experience: (List most recent employment first)

*Company _____	Phone # _____
Job Title _____	From _____ To _____
Supervisor _____	May we contact? ___ Yes ___ No
Responsibilities: _____	
*Company _____	Phone # _____
Job Title _____	From _____ To _____
Supervisor _____	May we contact? ___ Yes ___ No
Responsibilities: _____	
*Company _____	Phone # _____
Job Title _____	From _____ To _____
Supervisor _____	May we contact? ___ Yes ___ No
Responsibilities: _____	

Skills: (Please list skills you have that you believe would be helpful for this position)

Are you able to perform the essential functions of the job with or without accommodations? _____

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Education:

High School/College	Years Completed	Field of Study	Graduate or Degree

References: (Please include name, phone number, and nature of acquaintance)

- 1 _____
- 2 _____
- 3 _____

If you are applying for a Substitute position please list day/time of week available:

If you are applying for a Bus Driver position please provide the following:

DL # _____ Exp Date _____ CDL Class _____

Certification and Authorization:

The above information is true and correct.

I authorize McCord School to inquire into my education, past employment history, and references as needed to research my qualifications for this position.

If employed, I will be required to undergo a criminal history check as required by the Oklahoma State Department of Education.

If employed I will need to provide documents which verify my identity and right to work in the United States. McCord School participates in E-Verify.

Signature of Applicant

Date